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UNITED STATES DEPARTMENT OF AGRICULTURE  
FOREIGN AGRICULTURAL SERVICE  
WASHINGTON 25, D. C.

FAS FIELD INSTRUCTION NO. 1  
December 6, 1954

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SUBJECT: Definition of Miscellaneous Supplies

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In the authorization to incur travel and other expenses which was sent to you in our letter dated November 1, 1954, a certain amount has been authorized for miscellaneous supplies. The question has been raised as to what items may be included under this authorization since it is expected that under agreement with the Department of State the Embassy or Consulate General will supply expendable office supplies such as paper, paper clips, ink, pens, carbon, paper, standard forms, etc. The Department of State will also furnish suitable office space and proper office furniture and equipment necessary for efficient operation of the office, including maintenance and repair service. It is anticipated that the authorization for miscellaneous supplies will be used by the Agricultural Attache to purchase supplies and services not furnished by the Embassy. Typical items might be the following:

- Subscriptions to local newspapers and trade journals.
- Film for official use.
- Developing and printing of such film.
- Publications for enclosures to despatches.
- Purchases of seed or commodity samples and similar items.



